

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

February 9, 2026

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members present: Lawrence Vogel, Sharon Adams, Debra Duncan, and Whitney Gastmeyer were present. Also in attendance were Karen Fosbaugh, Township Manager; Sergeant Banas; Chris Cahillane, Solicitor and Aaron Laughlin, Director of Public Works. Absent: Irv Firman, Solicitor.

Three or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Tuesday, January 27, 2026 – Prior to the special meeting for an executive session to discuss personnel issues and to receive privileged legal advice.

Friday, January 30, 2026 – Personnel issues – employee interviews.

Tuesday, February 3, 2026 – Executive session – Litigation, personnel issues, privileged legal advice, and quasi-judicial deliberations.

Monday, February 9, 2026 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, FEBRUARY 9, 2026.

Mrs. Fosbaugh stated no comments or questions were received.

**Presentation of
Proclamation - Officer
Stephen Sawczak**

A PROCLAMATION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, RECOGNIZING OFFICER STEPHEN SAWCZAK FOR HIS EFFORTS IN SAVING THE LIFE OF THE TOWNSHIP RESIDENT SCOTT MCCURDY AFTER HE SUFFERED A MEDICAL EMERGENCY.

The Proclamation, which was introduced by Sergeant Banas presented the event that occurred December 20, 2025, and the outstanding performance in the line of duty as upheld by Officer Stephen Sawczak. The Police Department had received an emergency medical call, and Officer Sawczak arrived at the scene within two minutes. After arrival at Scott McCurdy's residence, Mr. McCurdy went into cardiac arrest and lost consciousness. Officer Sawczak updated the medics and started CPR immediately. The medic team and Sergeant Banas arrived on the scene five minutes later, and found Officer Sawczak continuing to administer CPR. Moments later Mr. McCurdy's heartbeat returned, and he was transported to the hospital. Sergeant Banas stated that with cardiac arrest every second counts, Officer Sawczak was there when Mr. McCurdy needed him the most. Mr. McCurdy is here today, because of Officer Sawczak. The Police Department and Township of South Park are thankful for the actions of Office Sawczak.

Afterward, pictures were taken.

**CALL ON THE
PEOPLE**

Walt Major, 6710 Hilldale Drive – Mr. Major welcomed the three new supervisors, and thanked the Police Department, Public Works. He also thanked Karen for accepting County Hauling, as a great decision on the garbage/refuse collection. Mr. Major stated that the Police Department is seeking a Chief, and he requested that the current Police Officers be given the chance, training and opportunity to promote from within.

John Papinchak, 1900 Sheplar Drive – Mr. Papinchak thanked the Board for renewing his tenure on the Planning Commission, he also invited to Board to attend a regular meeting of the Planning Commission, stating it would be beneficial to speak about the comprehensive plan, the planning process and how to improve. He requested the Board to involve members of the Planning Commission during the selection process for a new Code Enforcement Officer.

Tim Foster, 1046 Westchester Drive – Mr. Foster handed out a proposed ordinance, that he had Matt Trepal of the Allegheny County Economic Development group informally review. The ordinance primarily addressed ensuring that there is secondary access into new developments, that way vehicular access wouldn't be restricted in the event of an emergency.

Jason Sobek, 1750 Stoltz Road – Mr. Sobek listed examples of Dan Deiseroth, Township Engineer, quoting incorrect information regarding Township minimum standards for cartway paving width. Initially Mr. Deiseroth quoted the minimum as 20 feet, then a month later stated that it's 22 feet including curbs. Mr. Sobek stated that is not consistent with the ordinance, cartway excludes curbs, the cartway paving width standard

for a local street is 24 feet. He stated that his concern is that the Township Engineer is supposed to be reviewing plans for compliance with our Subdivision and Land Development Ordinance. If the engineer is misstating basic minimum standards, it undermines the integrity of plan review enforcement. Mr. Sobek requested the Board issue an RFP for Township Engineering Services, so the Township can evaluate qualified firms and select an engineer that demonstrates accurate knowledge and consistent application of our ordinances, while better representing the Township and its residents.

Paul Smith, 1009 Old Post Road – Mr. Smith thanked the Board for looking critically at the Majestic Woods development plan, and the concerns that were raised by the community. He appreciated that the Board denied approval, and stated that the best use of that land would be for it to be conserved, either as part of the park or as a separate park, that the green space be maintained. Keeping Sleepy Hollow feel more like a rural suburban community, and not just another Bethel Park or Dormont, where every inch is developed. He asked that the Township actively support an effort to conserve that land. Mr. Smith also stated that zoning and development regulations should be reviewed and updated, to find holes that restrict the Board’s authority to protect the existing residents and businesses. Ms. Adams commented that she agrees, the SALDO ordinance needs to be reviewed.

**Action on Minutes -
Regular Meeting
Minutes of the Board
of Supervisors**

Motion by Mrs. Duncan, seconded by Ms. Adams, to approve the minutes of the Regular Meeting of the Board of Supervisors held on December 8, 2025. All members voted aye. Motion carried.

**Action on Minutes -
Regular Meeting
Minutes of the Board
of Supervisors**

Motion by Mrs. Duncan, seconded by Mr. Snee, to approve the minutes of the regular meeting of the Board of Supervisors held on January 12, 2026. All members voted aye. Motion carried.

**Action on Minutes -
Special Meeting
Minutes of the Board
of Supervisors**

Motion by Ms. Adams, seconded by Miss Gastmeyer, to table the minutes of the special meeting of the Board of Supervisors held on January 27, 2026. All members voted aye. Motion carried.

**Action on Invoices for
January, 2026**

Motion by Mrs. Duncan, seconded by Ms. Adams, to approve the payment of invoices for the month of January, 2026. All members voted aye. Motion carried.

**Appointment of
Solicitor**

Motion by Mrs. Duncan, seconded by Mr. Vogel, to appoint Tucker Arensberg as the Interim Solicitor for South Park Township until further determination. All members voted aye. Motion carried.

**Appointment of
Engineer**

Motion by Mrs. Duncan, seconded by Mr. Vogel, to appoint Gateway Engineers as the Interim Engineer for South Park Township until a final decision is made. All members voted aye. Motion carried.

**Appointment of
Emergency
Management Director**

Motion by Mr. Vogel, seconded by Mr. Snee, to table the appointment of an Emergency Management Director for the year 2026. All members voted aye. Motion carried.

**Appointment of
Deputy Emergency
Management Director**

Motion by Mr. Vogel, seconded by Mrs. Duncan, to table the appointment of a Deputy Emergency Management Director for the year 2026. All members voted aye. Motion carried.

**Appointment of
Second Alternate -
South Hills Area
Council of
Governments -
SHACOG**

Motion by Mrs. Duncan, seconded by Ms. Adams, to appoint Lawrence Vogel as South Park Township's second alternate representative to the South Hills Area Council of Governments for the year 2026. All members voted aye. Motion carried.

**Action to Authorize
the Preparation and
Advertisement of an
Ordinance - Chapter
95 - Parades,
Assemblies and
Picketing**

Motion by Mrs. Duncan, seconded by Mr. Snee, to approve authorizing the preparation and advertisement of an Ordinance amending Chapter 95 of the Code of the Township of South Park as it pertains to parades, assemblies and picketing; with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for March 9, 2026. All members voted aye. Motion carried.

**Action on Bond
Release - Bonnie Dell
Phase 3**

Motion by Mrs. Duncan, seconded by Mr. Snee, to approve the release of Irrevocable Letter of Credit No. 542761 in the amount of \$77,962.12, posted by the Developer of the plan identified as Bonnie Dell Phase 3, to guarantee the integrity of the completed public improvements for an 18-month period; as recommended by the Township Engineer and Public Works Director. All members voted aye. Motion carried.

**Action on Non-
Exclusive License
Agreement - 1535
Theresa Avenue -
Jonathan & Krisin
Kraft**

Motion by Mrs. Duncan, seconded by Mr. Snee, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Jonathan & Kristin Kraft (Grantees), to permit the construction of a four-foot (4') fence which extends over storm, public utility and sanitary sewer easements located on Lot No. 8 of the Rose-Villa Acres Plan of Lots, Lot & Block No. 772-M-299, being 1535 Theresa Avenue; as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The grantees understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantees further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantees at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on
Appointment to
Recreation Board -
Andrew Ohm**

Motion by Ms. Adams, seconded by Miss Gastmeyer, to approve the appointment of Andrew Ohm, Bristol Drive, to the South Park Township Recreation Board; with a term to expire the first Monday of the year 2028. All members voted aye. Motion carried.

**Action to Ratify
Resignation - Code
Enforcement Officer /
Building Code Official
- Thomas Bonidie**

Motion by Mrs. Duncan, seconded by Miss Gastmeyer, to ratify the resignation of Thomas Bonidie from his position with South Park Township as Code Enforcement/Building Code Official, retroactive to January 16, 2026. All members voted aye. Motion carried.

**Action on Various
Training Requests -
Officer Stephen
Sawczak**

Motion by Miss Gastmeyer, seconded by Mr. Snee, to approve the attendance of Officer Stephen Sawczak to the following training sessions to be held at the Allegheny County Police Academy or Washington & Jefferson College:

Course:	Dates:	Cost:
A. Interview and Interrogation	4/13 - 4/15/2026	\$18.00
B. Fundamentals of On Scene Vehicle Collision Investigation	7/27 - 7/29/2026	\$18.00
C. Traffic Patrol/Drug Interdiction	8/4 - 8/5/2026	<u>\$12.00</u>
		Total \$48.00

All members voted aye. Motion carried.

**Action on Various
Training Requests -
Officer Karissa
Mercier**

Motion by Ms. Adams, seconded by Mr. Snee, to approve the attendance of Officer Karissa Mercier to the following training sessions to be held at the Allegheny County Police Academy or Washington & Jefferson College:

Course:	Dates:	Cost:
A. Search and Seizure	4/2/2026	\$6.00
B. Interview and Interrogation	4/13 - 4/15/2026	\$18.00
C. Report Writing & Case Preparation for Law Enforcement Professional	4/30/2026	\$6.00
D. Tactical Communications: Realistic De-Escalation	7/14 - 7/15/2026	<u>\$12.00</u>
		Total \$42.00

All members voted aye. Motion carried.

Action on Various Training Requests - Officer Gabriel Florian

Motion by Ms. Adams, seconded by Mr. Snee, to approve the attendance of Officer Gabriel Florian to the following training sessions to be held at the Allegheny County Police Academy:

Course:	Dates:	Cost:
A. Search and Seizure	4/2/2026	\$6.00
B. Interview and Interrogation	4/13 - 4/15/2026	\$18.00
C. Report Writing & Case Preparation for Law Enforcement Professional	4/30/2026	\$6.00
D. Traffic Patrol/Drug Interdiction	8/4 - 8/5/2026	<u>\$12.00</u>
		Total \$42.00

All members voted aye. Motion carried.

Action on 2026 Allegheny League of Municipalities Conference Attendance - Township Supervisor Whitney Gastmeyer

Motion by Ms. Adams, seconded by Mrs. Duncan, to approve the attendance of Township Supervisor Whitney Gastmeyer to the 2026 Spring Educational Conference sponsored by the Allegheny League of Municipalities (ALOM), scheduled for April 9-12, 2026, which will be held at Seven Springs, PA, at a cost to the Township of \$285, plus lodging. All members voted aye. Motion carried.

Action on 2026 Allegheny League of Municipalities Conference Attendance - Township Manager Karen Fosbaugh and Administrative Assistant Chris Satter

Motion by Ms. Adams, seconded by Mr. Snee, to accept the attendance of Township Manager Karen Fosbaugh and Administrative Assistant Chris Satter to the 2026 Spring Educational Conference sponsored by the Allegheny League of Municipalities (ALOM), scheduled for a one-day registration on Friday, April 10, 2026, which will be held at Seven Springs, PA, at a total cost of \$350.00. All members voted aye. Motion carried.

Action to Reschedule Bid Opening Dates - 2026 Road Program and 2026 Township-Wide Sanitary Sewer Program

Motion by Ms. Adams, seconded by Mr. Vogel, to approve rescheduling the bid opening date and times for the 2026 Road Program and the 2026 Township-Wide Sanitary Sewer Program as follows:

<u>Project:</u>	<u>Original Bid Opening</u>	<u>Revised Bid Opening</u>
2026 Road Program	February 4, 2026 @ 10:00 a.m.	March 4, 2026 @ 10:00 a.m.
2026 Township-Wide Sanitary Sewer Program	February 4, 2026 @ 11:00 a.m.	March 4, 2026 @ 11:00 a.m.

as recommended by the Project Engineer. All members voted aye. Motion carried.

Action on MS4 Report - January, 2026

Mrs. Fosbaugh explained that following is the MS4 report for January dated February 9, 2026. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee's activities were limited this month because of the weather. He did continue with litter collection on Township streets to prevent trash from impacting the function of the stormwater inlets whenever the weather permitted.
2. No storm inlets were rebuilt by the Public Works Department in January due to the weather.
3. The Bids for the 2026 Road Program and the 2026 Township-Wide Sanitary Sewer Program will be opened on March 4, 2026. Both programs are extremely important to the Township's storm and sanitary sewer systems.
4. Pennsylvania American Water Company is continuing with the replacement of service lines in certain areas of the Township. Complete restoration of the streets will be undertaken in the spring of 2026. Inlet cleaning activities have been suspended by PAWC because of the weather.

Motion by Mr. Vogel, seconded by Mr. Snee, to approve the MS4 Report for the month of January, 2026. All members voted aye. Motion carried.

**Action on Police
Chief's Report -
Presented by Sergeant-
In-Charge Terry
Banas**

The Police Chief's Report for January, 2026:

Calls for Service	563
Arrests	14
Traffic Citations	54
Warning Citations	30
Reportable Accidents	8
Non-Reportable Accidents	6
Fire Calls	22
Emergency Medical Assists to Tri-Community EMS	113
Deer Struck by Vehicles	2

An unidentified resident from the audience commented that during January, Broughton and Library responded to 37 calls, and wished to make it known that this report of 22 fire calls is not accurate, and does not show the community how hard the men and women in the fire departments are working. Mrs. Duncan stated that there are plans for each Fire Department to take turns reporting for each month's Board meeting to consolidate and give their own department report. Motion by Mrs. Duncan, seconded by Mr. Vogel, to approve the Police Chief's Report for January 2026. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Snee – Mr. Snee gave his thanks to all of the emergency personnel, Police, Public Works, Fire Departments, and EMS for their hard work during these cold winter months. He then thanked Aaron Laughlin, and Public Works, for an excellent job maintaining the roads.

Mr. Vogel – Mr. Vogel thanked the emergency personnel as well, and the Fire Departments for opening their doors as warming stations. He also thanked the Police Department for helping residents travel and shovel snow for those in need. Mr. Vogel then wished everyone a Happy Valentine's Day.

Ms. Adams – Ms. Adams thanked Aaron, stating South Park Township's Public Works Department far surpassed the snow efforts of the surrounding areas. She also thanked the Police Department, Fire Departments and EMS for their exemplary work, especially during this winter storm.

Mrs. Duncan – Mrs. Duncan echoed everyone's statements, and said excellent job by everyone.

Miss Gastmeyer – Miss Gastmeyer summarized the events and hard work that led to the Township adding two more Supervisors to the Board. She stated that the time and effort of the residents of South Park deserves to be met by quantifiable results from the Board. Miss Gastmeyer stated changes won't happen overnight, and that the new Board has already had major decisions to make before completing local academy training. She addressed that from the community's perspective it may appear that no changes have been made yet, and she proposed holding a monthly

meeting in addition to the regular meeting of the Board of Supervisors. Miss Gastmeyer made a suggestion to hold the first of these monthly public workshop meetings on Monday, February 23rd. This would be an informal non-voting forum, to discuss events before taking action. Mr. Cahillane cautioned that there could be risk regarding the Sunshine act/Right-to-Know law and other logistics such as advertising. Both Mr. Vogel and Ms. Adams were willing to participate, but would want full details, dates, and times before committing to these events. Miss Gastmeyer stated that she had researched and reached out to other communities and found that they all hold some type of agenda planning meeting. Several residents commented that the Township Solicitor, Tucker Arensberg, should be able to facilitate and draft how these types of meetings should be structured and advertised, so that they do not interfere with the Sunshine act.

Adjournment

Motion by Mrs. Duncan, seconded by Ms. Adams, to adjourn the meeting. All members voted aye. Motion carried.

Time 7:58 p.m.